Council Meeting
AGENDA
July 16, 2025

1. Calling of Meeting to Order
2. Land Acknowledgement
3. Adoption of Agenda July 16, 2025
4. Adoption of the Regular meeting of June 18, 2025
5. Business arising from minutes (action report)
6. Appointments
7. General Business:
   - (a) Correspondence (See Attached List)
   - (b) Permits see attached list
   - (c) Finances see attached list
   - (d) Bank Balance $91,513.40
   - (e) Committee Reports
     - (a) Finances
     - (b) Building and Planning
     - (c) Beautification/Conservation
     - (d) Waste Management
     - (e) Policy Committee
     - (f) Southwest Coast Joint Council
     - (g) Sewage Treatment
     - (h) Fire Dept
     - (i) Parks and Rec
     - (j) Special Events
     - (k) HR Committee
8. Exemptions
9. Unfinished Business
10. Round Table
11. Notice of Motion
12. Privileged
13. Next Council Meeting Aug 20, 2025
14. Adjournment

Town of Stephenville Crossing
PUBLIC COUNCIL MEETING
June 18, 6:00 PM
Council Chambers

The regular meeting of the Stephenville Crossing Town Council was held on June 18, 2025

Members Present	Regrets
Mayor Lisa Lucas	
Deputy Mayor Cynthia Downey	

Councillors:
Sean King
Brian Joy
Sharon Bennett
Brian Downey
Anna Brake-Blanchard Came into the meeting at 6:10

Also, Present
Yvonne Young Clerk Manager
Carolyn Brake, Adm Assistant

Mayor Lisa Lucas called the meeting to order 6:00
Land Acknowledgement

Motion 134/25 Bennett/B. Downey
Be it resolved that the agenda of June 18th, 2025, be adopted as presented.
In favor 7 Opposed 0 Abstaining 0
Carried

Motion 135/25 Joy/King
Be it resolved that the minutes of the regular meeting of May 21st, 2025, be adopted as presented.
In favor 7 Opposed 0 Abstaining 0
Carried

Motion 136/25 Bennett/ D.M. Downey
Be it resolved that a request to paint hopscotch's on town sidewalks was denied due to liability. However, they can be placed at the playground or rink area which is considered a safer environment.
In favor 7 Opposed 0 Abstaining 0
Carried

Motion 137/25 D.M. Downey/Joy
Be it resolved that council the motion for the bylaws concerning animal control be rescinded as the Town of Stephenville Crossing does not have an enforcement officer currently to enforce the bylaws.
In favor 7 Opposed 0 Abstaining 0
Carried

Motion 138/25 D.M. Downey/ Bennett
Be it resolved that a resident requested the town council pay for damages that he stated was made to his property. The damages were to have occurred when repairs to water & sewer were being made on his street. Council requested before pictures, and any other form of proof that damages were made by the Town before deciding whether payment will be considered.
In favor 7 Opposed 0 Abstaining 0
Carried

Permits
Motion 139/25 Joy/B. Downey
Be it resolved that General Permits #9576,9577,9578,9579 be adopted as presented.
In favor 7 Opposed 0 Abstaining 0
Carried

Motion 140/25 D.M. Downey/Brake-Blanchard
Be it resolved that construction permits #9575 be adopted as presented.
In favor 7 Opposed 0 Abstaining 0
Carried

Motion 141/25 King/ B. Downey
Be it resolved that a resident construct a dwelling in Black Duck Siding be adopted as presented.
In favor 7 Opposed 0 Abstaining 0
Carried

Motion 142/25 D.M. Downey/ King
Be it resolved that August 4,2025 is declared the Civic Holiday for the Town of Stephenville Crossing.
In favor 7 Opposed 0 Abstaining 0
Carried

Motion 143/25 Brake-Blanchard/ Bennett
Be it resolved that while the Town observes Sept 30, 2025, as Truth and Reconciliation Day the Town Office will be closed.
In favor 7 Opposed 0 Abstaining 0
Carried

Motion 144/25 Bennett/D.M. Downey
Be it resolved that Elizabeth Avenue will be upgraded with water and sewer lines and cleanouts.
In favor 7 Opposed 0 Abstaining 0
Carried

Motion 145/25 D.M. Downey/ Bennett
Be it resolved that the Fire Hall will not be used by the public, due to liability.
In favor 7 Opposed 0 Abstaining 0
Carried

Motion 146/24 Brake-Blanchard/Joy
Be it resolved that the Town manager will sign on behalf of the Town the Waste Disposal contract with Containerized Sanitation. This is a 3-year contract starting July 1, 2025.
In favor 7 Opposed 0 Abstaining
Carried

Regional Meetings/Symposium/Convention 2025
Motion 147/25 Bennett/D.M. Downey
Be it resolved that MNL Western Regional Meeting is Sept 5 – 6, 2025 in Stephenville at Days Inn.
In favor 7 Opposed 0 Abstaining 0
Carried

Motion 148/25 D.M. Downey/Brake-Blanchard
Be it resolved that the MNL Convention and AGM is Nov 19 -23 2025 in Corner Brook.
In favor 7 Opposed 0 Abstaining 0
Carried

Election 2025
Motion 149/25 Brake-Blanchard/Bennett
Be it resolved that campaign contributions for the general election be set at $100.00 per candidate.
In favor 7 Opposed 0 Abstaining 0
Carried

Motion 150/25 Bennett/D.M Downey
Be it resolved that rate for voters list will be set at $50.00 per polling station.
In favor 7 Opposed 0 Abstaining 0
Carried

Capital Works Phase 3 Seal Cove Road
Motion 151/25 D. M. Downey/ Brake-Blanchard
Be it resolved that Allnorth be paid in the amount of $738.88.
In favor 7 Opposed 0 Abstaining 0
Carried

Finances
Motion 152/25 D.M. Downey/Bennett
Be it resolved that bills be paid:
General Account $ 73,9312.16 Fire Dept $380.64, Library $69.47,
Parks and Recreation $ 2,279.88.
In favor 7 Opposed 0 Abstaining 0
Carried

Councillor Brian Joy left the meeting at 7:15 pm

Motion 153/25 D.M. Downey / Brake
Be it resolved that to do a change order for Phase 5 Seal Cove Road the cost will be $4,800.81.
In favor 6 Opposed 0 Abstaining 0
Carried

Motion 154/25 Bennett/D.M. Downey
Be it resolved that an invoice for the cost to do the cleaning on Main Street will be sent to the property owner.
In favor 6 Opposed 0 Abstaining 0
Carried

Motion 155/25 B. Downey/Bennett
Be it resolved that a letter be sent to a resident that has garbage put in black bags that are not accepted. Garbage must be taken out of the black bags and put into proper bags that are accepted.
In favor 6 Opposed 0 Abstaining 0
Carried

Motion 156/25 King/Bennett
Be it resolved that no further business meeting be adjourned at 7:45.
In favor 6 Opposed 0 Abstaining 0
Carried

Date July 16, 2025

Mayor _____

Clerk/Manager _____

Administrative Assistant _____